

Career Academy of South Bend, Inc.
Minutes of Meeting of Board of Directors
September 20, 2016

Directors Present: Larry Davis, Larry Garatoni, Michael Garatoni, Thomas Coley
On Phone: Dave Risner
Absent : Lori Smith , Vivian Sallie
Resigned: Tracy Graham
Staff Attending: Paul Schlottman, Lydia Jagger, Scott Braun, Alex Hammel, Josh Walker
Also Attending: Charles Loeser, Jackie Black, Emily Kleinschmidte

Larry Garatoni called the meeting to order at 5:37 pm at the Career Academy, 3801 Crescent Circle, South Bend, and led the Pledge of Allegiance.

A. Minutes of Prior Meeting. The minutes of the prior (July 28) meeting were unanimously approved.

B. Introduction of Jackie Black. Larry introduced Jacqueline Black, who will join CASB as Business Manager on September 22. Jackie is a CPA with 30 years of experience in a variety of companies, including Memorial Health System, Crowe Chizek, and one of Larry's companies, where she worked with (in fact hired) Kim Richardson.

C. Board Membership.

1. Extension of Larry's Term. Larry said that it had been overlooked that his term (as last extended at the August 2015 board meeting) expired April 30, 2016. Mike moved that Larry be elected to an additional two-year term, effective as of April 30, 2016 until April 30, 2018. Dave seconded and the motion was unanimously approved.

2. Resignation of Tracy Graham and Election of Marian Hodges. Larry said that Tracy Graham, who has been on the board since its creation in February 2011, has resigned due to time constraints, which Larry said is understandable considering Tracy is managing multiple growing businesses. Since Larry wants to have IT expertise on the board, Tracy suggested Marian Hodges, who is VP of Operations for Data Realty, Tracy's largest company. Marian received her undergraduate degree at the University of California at Berkeley and an MBA from MIT's Sloan School of Management. Her 15-year career, partly in Silicon Valley, has included consulting firm work and heading divisions for major companies (starting at Sprint; moved to South Bend in 2011 to take a position leading new digital division for Schurz Communications before joining Tracy in 2013). Marian is active in the South Bend community and was active as a volunteer in a K-6 education project as an undergraduate. Larry Davis moved that Marian be elected to the board, Mike seconded and the motion was unanimously approved. Larry then moved the Board express its appreciation to Tracy for his years of service as per the attached resolution and a corresponding plaque. Mike seconded and the motion was unanimously approved.

3. Election of Steven Van Bruaene. Larry suggested that Steve Van Bruaene be elected to the board. Steve has extensive K-6 experience, having recently retired after 43 years with the Mishawaka School Corporation, 17 years as a teacher of fourth, fifth, and sixth grade and then 26 years as a principal at four schools. He has an undergraduate degree from Bethel College, where he was named the 2010 Alumnus of the Year, and a masters degree from IUSB. Tom Coley moved that Steve be elected to the Board, Larry Davis seconded, and the motion was unanimously approved.

D. School Operations.

1. SRO Resolutions. Lee Ross, CASB's School Resource Officer, said law enforcement agencies have asked for clarification of his authorization and for confirmation of school policy on his training. Charles Loeser presented proposed resolutions addressing the legal details, and after discussion and modification, the resolutions were unanimously approved as attached.

2. "What this school means to me" – parent and student comments.

i. Lydia introduced the mother of a student in her second year at CASB. Mrs. XXX said CASB has been wonderful for her daughter, who'd said when she first visited the school that she didn't want to come because she was not interested in math or science, that was for boys. But once she started classes she found that she loved it. Project-based learning has drawn her into science (she now wants to be a doctor) and working in teams with other students has made her more socially comfortable.

ii. Dean introduced the mother of a sixth grader at Success Academy, who said she deeply appreciates how the school has helped her daughter improve her reading despite dyslexia. Because her daughter has done well in school generally, her prior school refused to provide any additional help. Her son, who is at CASB, also has dyslexia and has received a great deal of help with reading. She appreciates CASB and SASB teachers having training in the Orton-Gillingham system for reading instruction, which has helped both her children. Her daughter said she appreciates having time to get her work done at school so there's less homework, and that her teachers at her prior school send their kids to Success Academy.

3. School Performance Report.

i. CTE & STEM Report. Alex Hammel reported that the school is offering 15 CTE classes, starting with a career exploration class ("Preparing for College and Careers") which all seventh graders are taking. The greatest enrollment is in PLTW classes (122 in Principles of Biomedical Science, 58 in Introduction to Engineering Design). Other popular classes are Health Science Education I (47), Robotics (33), Welding Technology I (31), Architectural Design I (26), and Human Body Systems (29). More specialized classes include Digital Applications (19), Computer Science (18), Medical Terminology I (12), Principles of

Engineering (9), Engineering Design and Development (4), Computer Integrated Manufacturing (3) and Computer Animation and Visualization (3). For each class, the report shows the gender mix: girls are in the minority in all classes other than the medical/health-related, but the percentage of girls in STEM classes is higher at CASB than is typical or has been experienced by CASB in the past. This is the first year, Alex said, that CASB offers a comprehensive array of STEM classes in all K-12 levels. In order to become STEM-certified by the Indiana Department of Education in June (the only full high school in the county¹ so certified), all CASB teachers were trained in STEM education. Alex noted that while PLTW is a good program, it is only a start. Alex noted that 16 companies now participate in CASB's internship program, which has grown from 23 students last year to 34 currently. Another 17 companies have working relationships with CASB, as of this month including Panzica Building Corp. Alex reported that CASB's robotics program continues to grow: this year CASB is entering the National Robotics League competition (in which students create battle bots) in the first semester, adding a middle school robotics team and a robotics team at Success, and joining Science Olympiad.

ii. Success Academy Start-Up. SASB Assistant Principal Scott Braun reported that Success Academy is more or less full (694 students, although inevitably there will be some degree of reduction) and is fully staffed. Fall NWEA tests have been completed.

iii. Career Academy Start-Up. Lydia reported that CASB is not full: with 463 students, enrollment is not closed. The teaching staff is the best she's seen in a long career. The senior class is the largest CASB has ever had, and next year's will be larger still.

iv. Central Office. Paul Schlottman the school has changed its phone system and now has three times as many lines at a fraction of the cost (\$250 vs \$3,200). The school safety plan has been modified. Principals are working on Title 1 grants planning & hope to make CASB into a Title 1 school. Larry asked what would be the effect? Paul said it would mean increased revenue. Paul said the school is preparing a high ability grant.

v. Community Outreach. Kristen Kearny reported CASB continues to build relationships with other organizations.

vi. Marketing. Josh Walker reported enrollment is up substantially from last year but the 490 new students enrolled are partly offset by students withdrawing, which peaks at grade 9, due in part to students wanting high school sports programs available only in larger schools (e.g., football). He showed a collection of student interview videos in which students described how they have benefited from attending CASB.

¹ Penn High School includes a certified STEM academy, see IDOE announcement June 3, 2016, <http://www.doe.in.gov/news/indiana-department-education-announces-nine-new-stem-certified-schools> and explanation of STEM certification <http://www.doe.in.gov/ccr/indiana-stem-education-science-technology-engineering-and-mathematics>.

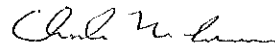
vii. Athletics Update. Mike Poynter, Director of Athletics, reported CASB now offers cross-country, soccer, and volleyball in the fall (as well as the opportunity to participate in club football), basketball in the winter, and baseball and softball in the spring. CASB is now a full member of IHSAA. There are now 140 students participating in sports programs. The gym is being offered for rent during off hours.

viii. Surveys. Tami Collins, H.R. Director reported the staff survey and student survey went out last week, these will now be twice per semester. Staff teams will again be organized to address issues.

ix. 1150 Agreement. Paul presented for approval the coding awareness program agreement with the 1150 Academy, which was approved. The program will be November 28-December 4.

4. Claims and Banking Detail Report. Kim presented the Claims Report with bank account activity from June 1, 2016 through June 30, 2016, showing for the first time no construction/remodeling costs for Success Academy. Upon motion duly made and seconded, the claims detail report was unanimously approved.

Mr. Garatoni then asked if there were any questions or comments from the public, and hearing none, declared the meeting adjourned at 7:30 pm.



Charles M. Loeser, Assistant Secretary

RESOLUTION OF THE BOARD OF DIRECTORS
OF CAREER ACADEMY SOUTH BEND

The Board of Directors (“Board”) of Career Academy of South Bend, Inc. (the “Corporation”), operator of Career Academy of South Bend and Success Academy of South Bend (the “Schools”) hereby resolves:

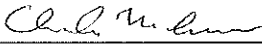
Whereas, Tracy Graham has served for over five years as a member of the Board as well as serving as Chairman of the Finance Committee;

Whereas Tracy has provided the Corporation with valuable insight gained from his successful career as an entrepreneur in the IT sector and is an inspiration to students;

Whereas, with the demands of his businesses and other commitments, Tracy has elected to resign his membership on the Board;

Now, therefore, the Board hereby extends its thanks to Tracy for the many hours he has devoted to the Corporation’s affairs and for his wise counsel, and offers this motion as a memorial in the Corporation’s records in expression of its appreciation for all he has done.

IN WITNESS WHEREOF, the undersigned has executed this instrument to evidence the aforesaid action of the Board this date.



Charles M. Loeser, Assistant Secretary
September 20, 2016

CERTIFICATION OF RESOLUTION OF THE BOARD OF DIRECTORS
CAREER ACADEMY OF SOUTH BEND, INC.
AUTHORIZATION FOR SCHOOL RESOURCE OFFICER

This document evidences action at a meeting of the Board of Directors (“Board”) of Career Academy of South Bend, Inc. (the “Corporation”) on September 20, 2016.

Whereas the Corporation on August 11, 2015 authorized its Superintendent, Paul Schlottman to engage a School Resource Officer (“SRO”) for the Corporation pursuant to Indiana Code 20-26-16-1 through 20-26-16-7 (the “Code”) with all authority allowed under the Code, and to establish a school corporation police department;

Whereas, the Corporation has engaged Lee D. Ross Sr., a former officer of the South Bend Police Department (“Officer Ross”) as its SRO with police powers in accordance with the Code;

Whereas, Indiana Code 20-26-5-31 provides that if a school corporation establishes a school corporation police department, the governing body of the school corporation shall adopt a policy that requires every individual appointed as a school corporation police officer to complete training and education, approved by the state board, that will enable the school corporation police officer to appropriately deal with individuals with autism and Asperger's syndrome (“Autism Training”).

NOW, THEREFORE, it is RESOLVED that the Officer Ross shall be required to complete a course of Autism Training as soon as such a course is available in northern Indiana and shall provide documentation to the Board of such training.

IN WITNESS WHEREOF, the undersigned has executed this instrument to evidence the aforesaid action of the Board this date.



Charles M. Loeser, Assistant Secretary
September 20, 2016

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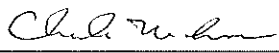
Whereas, the Corporation has engaged Lee D. Ross Sr., a former officer of the South Bend Police Department (“Officer Ross”) as its SRO with police powers in accordance with the Code on the premises of the Career Academy South Bend, 3801 Crescent Circle, South Bend (the “CASB Building), and the Success Academy South Bend, 3408 Ardmore Trail, South Bend (the “SASB Building”)(the CASB Building and SASB Building, together with parking lots & grounds, are referred to hereafter as the “Corporation Premises”);

Whereas, the Code, at Section 20-26-16-5(B)(1), provides that a school corporation police officer may not make an arrest, conduct a search, or carry a firearm without having completed a pre-basic training course under IC 5-2-1-9(f);

Whereas Officer Ross has completed such training and more, having graduated from the Indiana Law Enforcement Academy (I.L.E.A) Plainfield, Indiana in March of 1989;

NOW, THEREFORE, it is RESOLVED that Officer Ross is authorized to make arrests, conduct searches and carry a firearm on Corporation Premises and in connection with Corporation functions.

IN WITNESS WHEREOF, the undersigned has executed this instrument to evidence the aforesaid action of the Board this date.



Charles M. Loeser, Assistant Secretary
September 20, 2016