



Career Academy
Instrumental Music Program
Information, Goals and Expectations- 2017-2018



Curricular Courses Offered:

Cadet Band (6th grade)
Concert Band I (7th grade)
Concert Band II (8th grade)
Symphonic Band (High School)
Jazz Band (High School)
Intermediate Strings (Middle School)
Advanced Strings (High School)

Extra-Curricular Activities:

Pep Band (open to 8th- 12th graders)
Tri-M: Music Honor Society (High School)

Questions? Comments? Please contact:

Mrs. Alice Brown

Director of Instrumental Music
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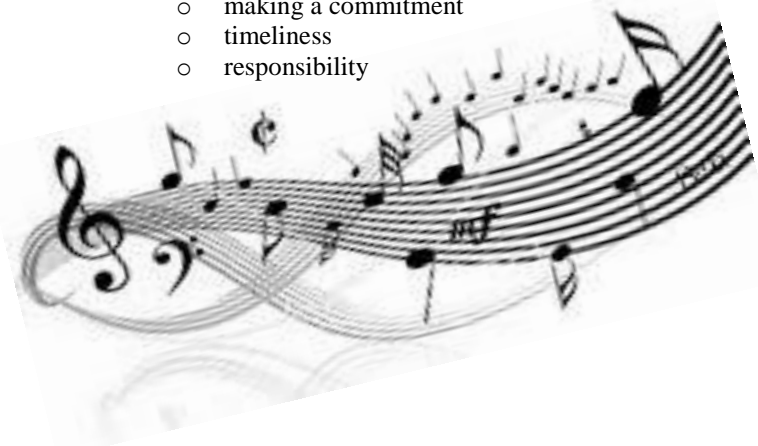
Instrumental Music Program Goals

Through the medium of instrumental performance, we will provide opportunities for students to:

- achieve an appreciation of music as an art form
- achieve technical proficiency on an instrument of choice
- demonstrate knowledge of rhythm, pitch, tone, intonation and structure of music
- develop overall musicianship and creativity
- develop skills in performance preparation and etiquette
- use project based learning to
 - provoke critical thinking
 - connect music learning to real-life situations and current trends
 - support student-choice and student-led decision making
- develop skills necessary to succeed as a member of a large team
 - social skills
 - teamwork
 - accept constructive criticism
 - making a commitment
 - timeliness
 - responsibility

While learning music, we are also learning how to:

- set and reach goals
- build new friendships
- love music for a lifetime
- appreciate art of all kinds
- celebrate our achievements!



Instrumental Music Information and Expectations

Attendance: When students sign up for band or orchestra, they make a commitment to attend every rehearsal and concert. In an instrumental ensemble, each child may have an independent part to be responsible for, but that individual part affects the entire group at all times. By meeting together every day in rehearsal we learn how to work as a team and how to listen to each other's parts. We also learn new techniques, fundamentals, theory and other skills necessary to move forward. Being in class every day and attending every performance are essential to our program.

It is expected that if you cannot attend a performance (concert), you will notify Mrs. Brown as far in advance as possible so that the missing student's part can be covered and prepared for. If the concert absence is excused, an assignment will be given to make up the points for the missed performance. If the performance absence is not excused, the student will receive a zero for those attendance points.

Punctuality: Arriving on time may be the most important part of band classes. There is a lot to set up before we can start a rehearsal. For this reason, it is important that students arrive on time to class, setup as quickly and efficiently as possible, and are ready to begin when class time starts. A motto to follow is: "To be early is to be on time. To be on time is to be late."

Home Practice: It is understood that everyone has other commitments outside of the school day and our time at the Career Academy is longer than the normal school day. When possible, it is to everyone's benefit that the student takes his/her instrument home to practice. Parents play a huge part in home practice and the sounds you hear can be strange and loud at times. Please encourage your child to play as often as possible and ask to hear what they have learned.

Team Spirit: Joining a musical ensemble is a wonderful opportunity and privilege for all students. Learning an instrument is not always easy, but everyone is dealing with this TOGETHER. We ask that all students do their best to bring a positive "I can do this" attitude to rehearsals and concerts. Learning an instrument should be a fun challenge and all students should support each other in a positive way.

Instrument Safety: It is the student's responsibility to take care of his or her instrument and supplies. Each student is responsible for keeping track of their own music, folder, paperwork, instrument, case and accessories. If a student feels that their items are being used, touched or mistreated by another student, they should immediately notify Mrs. Brown. Instrument safety and care will be regularly discussed and reinforced in class, but it is the student's responsibility to ensure that he/she is doing their part to take care of their property and to respect the property of others and the school. We must ALL work together to ensure that instruments and equipment are not damaged, harmed, mistreated or used inappropriately. Disciplinary action will be taken if misuse, neglect or damage is occurring.

School Owned Instruments: Instruments owned by Career Academy are loaned out for various reasons. All students and parents must sign and return the "CASB: School Owned Instrument Contract" and return any money owed until the instrument will be loaned out. Please see the contract for further details.



Materials: All students will need an **instrument** and **supplies** for their instrument. Please make sure all items are labeled with your child's name. Each instrument has specific accessories that you will need such as reeds, valve oil, slide cream, spit swab, strings, rosin, etc. Students also need to bring a **pencil** to every rehearsal. Students will be provided a folder and all necessary music.

* Your child can purchase supplies from Mrs. Brown throughout the year. Some items are kept in stock, others may need to be ordered. The prices are as follows:

Flute Cleaning Rod \$2.00	Tenor or Bari. Saxophone Reed \$3.00
Oboe Reed \$8.00	Valve Oil \$2.00
Clarinet Reed \$1.00	Trombone Slide Cream \$2.00
Clarinet Swab \$3.00	Rosin \$2.00
Alto Saxophone Reed \$2.00	Violin/Viola Foam Shoulder Rest \$4.00
Alto Saxophone Swab \$4.00	Strings- ask Mrs. Brown, prices vary

* You can also purchase supplies easily from Quinlan & Fabish by filling out the supply brochure located in the classroom, ordering online at www.qandf.com or visiting the store in Mishawaka.

Instrument Specific Supplies: Please make sure your child has the following

Flute: cleaning rod and cloth or Hanky swab; polishing cloth optional
Oboe: pull through swab, 2-3 wooden reeds (medium or medium-hard strength)
Clarinet: pull through swab or Hanky swab, at least 2-3 reeds (Rico 2 ½ or 3)- box of 10 preferred
Saxophone: pull through swab or Hanky swab, at least 2-3 reeds (Rico 2 ½ or 3)- box of 10 preferred
Trumpet/Euphonium (Baritone): valve oil; polishing cloth optional
Trombone: Slide cream; polishing cloth optional
Percussion: Kit including bells, practice pad, sticks and mallets; stick bag optional
Strings: Rosin, shoulder rest for violins and violas, extra strings

Obtaining an instrument: A separate packet of information regarding how to obtain an instrument will be given out to all students. Please ask Mrs. Brown if you need the information.

Concert Attire: Students must wear black pants (dress pants/slacks- no jeans or sweatpants), black socks, black shoes (not gym shoes) and their blue polo to all concerts. Students will also wear the polo shirt on field trips and may wear it as a part of their daily school attire. Just as sports teams must wear a uniform when they compete, instrumentalists also wear a uniform to show professionalism and to put the emphasis on the music, and not on what someone is wearing.

Blue Polo Shirts: It is recommended that you purchase a blue CASB Band & Orchestra polo shirt for your child, especially if they have been in the program longer than one semester. Order forms will go home twice a year. If you will be using a school-owned polo shirt, you will need to pay a \$5.00 rental fee. Your child will receive the shirt prior to the first concert. Shirts have been assigned by number. The shirt may be kept through the school year and **must be returned immediately following the final concert of the year.** If the shirt is not returned, you will be charged for the price of the shirt. Your child may also purchase a fleece jacket; however jackets may not be worn for concerts.

Calendar and Activities: A separate calendar of yearly events will be passed out to all students and families at the start of the school year. The calendar is also available for viewing on the school website. In addition to concerts, other special events may occur such as taking a field trip or having a special guest artist/ clinician work with our students. All students will have the opportunity to earn a medal by participating in Solo & Ensemble and band students can audition to be a part of the Indiana Bandmasters All-Region or All-District Band. Students can also play in the pep band at select sporting events. Audition information will also be available for outside performing opportunities such as the South Bend Youth Symphony, Ekhart Jazz Festival, etc.



Classroom Expectations:

- *Students will arrive on time to class. Please take care of restroom needs prior to class.
- *Students will walk (never run) in the music room in a purposeful way. If you are not in your seat, there should be a clear reason why you are not in your seat.
- *Students will take only the best care of their instruments, supplies and music.
- *Students will be respectful and careful of each other's belongings, instruments, etc.
- * Students will NOT touch or play an item if it is not theirs.
- *Students will celebrate and respect each other's progress. A positive attitude is a MUST!

Consequences: A parent or guardian will be contacted regarding minor behavior or performance concerns. If necessary, the action or event will be electronically documented and administration notified. Should a student's actions, behavior or performance become a detriment to the group, they will be removed from the ensemble and placed in another class.

Grading Policy:

Weekly Participation- 5 points per day (One total will be entered at the end of each week)
The "Daily Grade Codes" and points are listed later in this document.

Weekly Skills- 5 points per day (One total will be entered at the end of the each week)

WAMM (Writing About Music Matters) Assignments- points vary

- * Students may be asked to reflect on progress, answer questions about pieces we are learning and complete exercises that contribute to the growth of our ensemble.
- * Other written documents will also be given such as rhythm, theory and history practice sheets.

Playing Assessment- 30 points

- * While it is not expected that students take their instrument home every day, students are expected to keep up with the material being learned in class and show growth in their performance and knowledge of concepts.
- * Examples of playing assessments include scales, playing a section of a concert piece or most often, playing an exercise from the method book (Essential Elements, Expressive Techniques, etc.)
- * Both the student and Mrs. Brown will fill out the rubric and discuss.

Semester Final- Points vary per ensemble. A final will be given at the end of each semester.

Concert Attendance- 80 points- See the "Attendance" section in the handbook for more information.

Method Books: We are proud to provide several types of method books for students to use during class, that are of NO COST to students. Method Books, such as Essential Elements or Expressive Techniques, are similar to a math or science text book. They teach new concepts, fingerings, skills, history, theory, etc. Method books and other materials are kept in binders separated by instrument and/or level. Students will regularly use the binder during class. Binders or method books should not be written in or taken outside of the class. If your child needs to write in letter names or would like to purchase their own method book, they are welcome to do so. (Please ask Mrs. Brown for which book they need.) *If a student writes in, defaces or loses a method book, they will be responsible for paying the cost of the replacement.*

Instrument Storage:

The following rules and guidelines should be observed:

- Students will only keep their instrument in their designated spot. They will NOT share this spot with any other student. (example- Keeping someone else's instrument in their locker or sharing their spot on the shelf.)
- Instrument storage locations will be assigned by Mrs. Brown. Students may not request a specific locker, shelf spot, etc.
- Woodwind instruments, brass instruments, violins and violas will be stored in lockers or placed on shelves, as assigned. Cello students will be assigned a spot on one of two cello racks and basses have specific stands.
- Students with a locker will NOT share the locker combination with anyone else. **If it is found that they have shared a locker combination, they will lose the ability to use a locker.**
- Locks must remain on the door of the locker at all times. Locks should not be placed inside a locker, case or other location. *If a lock is lost, the student will cover the cost of the replacement.*
- During the rehearsal, a student may keep his or her lock open. Once the instrument is put away following rehearsal, the lock must be locked appropriately on the locker.
- Lockers are for instruments, cases and music ONLY. Instrument lockers are not a place for toys, other school belongings (backpacks, clothing, etc.) or body parts. Students should never crawl inside a locker, stand inside a locker, etc.
- Students may have to share a locker with other students, depending on the instrument and lockers available. Students are expected to follow classroom and instrument storage rules (with the exception of the shared lock combination). Any student not sharing appropriately will receive an alternate instrument storage location and/or disciplinary action.
- All instrument storage spaces should be kept tidy and free of garbage and other objects. Items found that do not belong in the storage location will be brought to lost and found.
- Any concerns regarding instrument storage or safety should be immediately reported to Mrs. Brown (or substitute teacher, administrator, staff, etc.).

Percussion Equipment:

- Percussion students will use and share all instruments available to them.
- Students will be assigned specific parts to play on each concert song or be asked to play a certain instrument during class. Students should ONLY play their assignment instrument.
- ONLY percussion students are allowed in the percussion section.
- Percussion students are expected to keep their section tidy and organized by putting away mallets, sticks, instruments, music, etc. following rehearsal.



Career Academy
Instrumental Music Program

Fees owed: (Fees can be paid with cash or check made out to Career Academy South Bend.)

School-Owned Instrument Fee of \$40.00

- If you are using a school-owned instrument, you **MUST** fill-out and return the “School-Owned Instrument Contract” and submit the yearly fee of \$40.00. An instrument will be given to your child until the \$40.00 is received. The contract is attached.

Concert Polo Rental Fee of \$5.00

- If you would like to RENT a school-owned concert polo shirt, you must pay the \$5.00 rental fee. I highly recommend that all students purchase a polo shirt by filling out the attached order form. If your child uses a school-owned polo shirt, the shirt must be returned after the final concert or you will be charged the full-price of the shirt on your school account.

We have read and understand the information, goals and expectations necessary to participate in the 2017-2018 CASB instrumental music program.

Today’s Date: _____ Student Name (printed): _____

Parent/ Guardian Name (printed): _____ Student Signature: _____

Parent/ Guardian Signature: _____

Parent/ Guardian Primary Email Address: _____

Do you have another email address that should be included? _____

My child is (circle):	Renting an instrument	Using a school-owned instrument (owe \$40)	We own our instrument
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My child (circle):	Already owns a polo	Will be purchasing a polo (please fill out the order form)	Will be renting a polo (owe \$5.00)
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Please return this form (with payment) no later than one week after joining the ensemble.

Questions? Contact Mrs. Brown at abrown@careeracademysb.com or call school at #574-299-9800.

Thank You