

### CASB: School Owned Instrument Contract

Two types of school-owned instruments are available by Career Academy South Bend.

Type 1: Large or expensive instruments are provided to select students to complete the ensemble's instrumentation. Students will be assigned these instruments based upon interest, audition and the director's approval. These instruments are the bass clarinet, tenor saxophone, baritone saxophone and oboe. **Students are not charged to use these instruments, although extra supplies needed for the instrument to properly function, must be paid for by the student (reeds, spit swab, etc.).**

Type 2: Career Academy has a small number of instruments available each year for a student to use if they are unable to rent or purchase an instrument of their own. Before filling out this request for a school-owned instrument, please make sure that purchasing or renting an instrument is not a viable option. Mrs. Brown can provide you with several options for renting or purchasing an instrument. **To use a school owned instrument, you must pay a yearly fee of \$40. Extra supplies needed for the instrument to properly function, must be paid for by the student (reeds, spit swab, valve oil, strings, etc.).** Your \$40.00 can be paid with cash or you can make a check out to "Career Academy". *\*An instrument will not be given out until the \$40 is received.\**

All school-owned instruments must be returned at the end of each school year.

All individuals using either type of school-owned instrument, are responsible for taking proper care of the instrument. *All repairs required because of student neglect, misuse, or abuse will be paid by the student/parent or the student's school account will be charged. If the instrument is lost, the student/parent is responsible for paying the instrument's value in full. The typical cost to replace an instrument is between \$800-\$1400.*

Use of any school- owned instrument may be discontinued due to the following reasons:

1. Poor attendance to rehearsals and/or concerts
2. Insufficient effort
3. Not performing regular maintenance (using spit swab, oiling valves, etc.)
4. Mishandling or abusive treatment of instrument

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Student's Name: \_\_\_\_\_

Grade: 6 7 8 9 10 11 12

Today's date: \_\_\_\_\_

Instrument: \_\_\_\_\_

Parent Phone: \_\_\_\_\_

Parent Email: \_\_\_\_\_

Parent Signature: \_\_\_\_\_

Student Signature: \_\_\_\_\_

Thank you!

~ Mrs. Brown ~

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