

## Career Academy South Bend

3801 Crescent Circle, South Bend, IN 46628

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### STUDENT EXIT INTERVIEW

Indiana Code 20-33-2-9

STN:	
Date:	
Name of Student:	
Address:	
City, State, Zip:	
Telephone:	
Date of Birth:	
Grade:	
Name of Parent / Guardian:	

Indiana Code 20-33-2-28.5

**A. This section applies to an individual:**

1. who:
  - a) Attends or last attended a public school;
  - b) Is at least sixteen (16) years of age but less than eighteen (18) years of age; and
  - c) Has not completed the requirements for graduation;
2. who:
  - a) Wishes to withdraw from school before graduation;
  - b) Fails to return at the beginning of a semester or...
  - c) Stops attending school during a semester
3. Who has no record of transfer to another school.

**B. An individual to whom this applies may withdraw from school only if all of the following conditions are met:**

1. An interview is conducted
2. The individual's parents consents to the withdrawal
3. The school principal approves of the withdrawal
4. The withdrawal is due to:
  - a) Financial hardship and the individual must be employed to support the individual's family or a dependent;
  - b) Illness; or

- c) An order by a court that has jurisdiction over the child;

During the exit interview, the school principal shall provide to the student and the student's family a copy of statistics compiled by the department of education concerning the likely consequences of life without a high school diploma. The school principal shall advise the student and the student's family that the student's withdrawal from school may prevent the student from receiving or result in the revocation of the student's employment certificate and the driver's license or learner's permit.

The following must be supplied to the school in written form:

<u>State Drop-out Codes</u>	1) An individual's request to withdrawal from school	<u>State Mobility Codes</u>
1- 18	2) A parent's consent to a withdrawal	19-30
	3) A principal's consent to a withdrawal	

Educational Plan / Withdrawal Reason

Please check all that apply and attach supporting documentation.

\_\_\_\_\_ Code #25 Moved Out of State  
\_\_\_\_\_ Code #19 Transferred in State  
\_\_\_\_\_ Code #22 Committed to Correction  
\_\_\_\_\_ Code #20 Transfer to Homeschool

\*Transcripts will not be sent if fees are outstanding for previous book rental, lost books this semester, etc.  
**NO transcript will be sent if money is owed.**

Page below must contain all required signatures

The signatures below acknowledge such consent following review of information compiled by the Department of Education and posted at [www.doe.state.in.us/sservices/sao.htm](http://www.doe.state.in.us/sservices/sao.htm). The students and the student's family understand that withdrawing from school is likely to 1) reduce the student's future earnings; and 2) increase the likelihood of being unemployed in the future.

\_\_\_\_\_  
Parent / Guardian Signature

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Student's Principal (or designee)

\_\_\_\_\_  
School Administration